



Application for the BC Provincial

Government **BC OnLine** Customer
Access Point Information Canada Ltd..

Welcome to BC OnLine

Application for Government employees from the Province of BC

o For BC Provincial Government applicants only

PLEASE READ BEFORE PROCEEDING

An appropriate authority must authorize this application form with signatures and dates where applicable.

Ensure that you have the following information before you begin:

o Ministry name, department, address, phone, fax, and a designated account contact person's name and e-mail address

o Employee name, Ministry (TSO) User ID, e-mail address, phone and fax numbers for each person requiring access to BC OnLine

Note: a security administrator for the Ministry manages and assigns User IDs

o General Ledger Coding for the Electronic Journal Voucher

Note: the financial department for the Ministry assigns GL Codes

Before proceeding, please read and accept the Terms and Conditions of Agreement. The PDF document can be found on our website at www.bconline.gov.bc.ca under the Terms of Use/Privacy link.



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General Account Information

Ministry Name			
Branch/Division			
Mailing Address			
City	/State	Country	Postal/Zip Code
Name of Account Contact			
E-Mail Address Account Contact			
Phone Number		Fax Number	

Product Packages

<p>[3 Land Information Package: Land Title and Survey Authority o BC Assessment o Rural Property Tax o Site Registry O Tax Certificates Online O Atsource o E-Registry Agent ETray™ O Assyst Real Estate o Landcor Property Valuator O eStrataHub o ProSuite</p> <p>[3 Corporate Registry</p> <p>[3 Personal Property Registry [3</p> <p>Manufactured Home Registry</p> <p>[3 Vital Statistics</p> <p>[3 ICBC/Motor Vehicle Office Access</p> <p>Court Services Online</p>
<p>If you have select the Land Information Package and you Intend to download Land Title documents or plan images to your over the web, please see our website for information about image viewer software.</p>
<p>For access to information from ICBC you must call their toll free number at 1-800-464-5050 after your BC OnLine account has been established. ICBC will need to know:</p> <ul style="list-style-type: none">o Your BC OnLine account number o Your Verification Word o What type of ICBC information you require <p>ICBC will then decide if you may access their information and tell you how to access their system.</p>

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Account Statement



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Choose how often you would like to print your account statement.

<input checked="" type="radio"/> Daily	<input type="radio"/> Weekly	<input type="radio"/> [3 Monthly
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Verification Word

Verification Word (up to 8 characters)					

User List

User Information	
Name:	Name:
TSO User ID:	TSO user ID:
Phone: ()	Phone: ()
E-Mail:	E-Mail:
Authority: Basic Contact Prime Contact	Authority: ÜBasic Contact Prime Contact
Name:	Name:
TSO User ID:	TSO User ID:
Phone: ()	Phone: ()
E-Mail:	E-Mail:
Authority: Basic Contact Prime Contact	Authority: ÜBasic Ü Contact Prime Contact
Name:	Name:
TSO User ID:	TSO User ID:
Phone: ()	Phone: ()
E-Mail:	E-Mail:
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Payment Method(s)

Enter your default General Ledger coding for the Electronic Journal Voucher payment.

Note: The department of your Ministry will provide you with a GL code for your BC OnLine account.

Client Code			Responsibility Centre					Account Number					Standard Object				Project						

Number of characters required:

Client Code— 3 Responsibility Centre— 5 Account Number— 5 Standard Object —4 Project - 7

Customer Signature-I agree to the BC OnLine Customer Terms and Conditions
Agreement

Print Name of Spending Authority	Title
Signature of Spending Authority	Date

To complete the application process, you must:

- o read, sign and date the application form
- o send the application form to BC OnLine by fax, mail or email attachment

Your request will be processed once we have received your signed and dated application

Send to BC OnLine by:

Fax:	(250) 953-8222	Telephone:	Victoria (250) 953-8250
E-mail:	bconline@accessbc.com		Toll Free 1-800-663-6102
Mail or Courier:	Suite 400A 4000 Seymour Place Victoria, BC Canada V8X 518		

The information collected on this form will be used in accordance with the Freedom of Information and Protection of Privacy Act, RSBC 1996, c. 165 and the Evidence Act, RSBC 1996, c. 124.